Wolcott Public Library Board of Trustees Meeting

Wednesday, October 21, 2026
5890 New Hartford St, Wolcott, NY 14590

Attendance
Board Members Present: Dan Johnson, President - Steve Monroe, Vice President - Jennifer Kerr, Secretary - Bobby-Jo Mendenhall**,** Library Manager - Dorothy Patt, Bookkeeper - Krista Sheldon
Excused - Katelyn Interlichia

I. **Call to Order**
October meeting called to order by Steve Monroe at 6:35pm.

II. **Approval of the Minutes**
Motion made by Steve Monroe to approve the September Wolcott Library Board minutes with agreed upon changes. Jennifer Kerr seconded, and the motion passed unanimously.

III. **Treasurer's Report:**
All of the board members looked over the *September* Treasurer's Report.
Motion made by Bobby-Jo Mendenhall to approve the expenditures. Jennifer Kerr seconded, and the motion passed unanimously.

IV. **Circulation Reports:**
Reports reviewed for *September* showed 988 total circulation of books, 92 for e-books, 180 e-audio, 62 e-magazines. 334 Total online checkouts were.

V. **Library Director Report:**
AARP Driver Safety Course - It was a scheduled event and went well but not as many came to this one. No more for the rest of the 2026 year.

Wolcott Library Long Range Strategic Action Plan -
Motion - Steve Monroe moves to approve the Long Range Strategic Action Plan effective October 21,2026. Dan Johnson seconded, and the motion passed unanimously.

New Clerk -
Motion: Steve Monroe moves to appoint Dawn Waldron to the position of the Library Clerk, effective October 2, 2026, at the salary of $16.00/hour. Jennifer Kerr seconded, and the motion passed unanimously.

2027 Budget Proposal - Board of trustees discussed the income and expenses for the new budget.
Motion: Steve Monroe moves that the Wolcott Public Library proposition for the 2027 increase 15,000.00. This will make 165,000.00 for the new proposition. Bobby-Jo Mendenhall seconded and the motion passed unanimously.

Minimum Standard Compliance -
Motion: Bobby-Jo Mendenhall moves that the Wolcott Public Library Board of Trustees affirms that the Library is in full compliance with the New York State Minimum Standards for Public and

Association Libraries as outlined in Commissioner's Regulation 90.2 and further directs Steve Monroe to email the Executive Director of the OWWL Library System a link to the board meeting minutes once posted to the library's website, within two weeks of the meeting, in accordance with the New York State Open Meetings Law. Jennifer Kerr seconded, and the motion passed unanimously.

Trustee Education Requirement - Dorothy Patt reminded the Board of Trustees of their required two hours of training.

Wolcott Library Logo - Logo was discussed that Katelyn Interlichia created. We are tabling it for the future. There were 5 of them that were very nice and creative. We may ask the High School Art or Design classes to see if the students would be willing to get community hours.

Sexual Harassment Training Requiement - All trustees are required to complete the Sexual Harassment training required by New York State. Dorothy Patt reminded all the Trustees of this obligation. We also need to provide proof of the completion.

The Great Give Back - The Great Give Back is a voluntary program that our library chose to participate in. We are working with the Wolcott Food Pantry. There is an ad in the local shopper for donations. Non perishable foods and toiletries are desired. Dorothy Patt will place an advertisement in the Times of Wayne County, as well.

Furnace Information - One furnace is not working properly upon inspection. We may need a new one but we aren't sure. We are getting quotes. Two of the three units are functioning properly.

VI. **Committee Reports:** There were no committee reports.

VII. **Old Business:** There was no old business.

VIII. **New Business:**

IX. **Other:**

X. **Motion to Adjourn** meeting at 8:29pm by Steve Monroe. Bobby-Jo Mendenhall seconded and the motion passed unanimously.

Next meeting will be held at Wolcott Public Library on Wednesday November 18, 2026 at 6:30pm.

Respectfully Submitted,
Bobby-Jo Mendenhall
Wolcott Public Library Board Secretary