OWWL Library System

Wolcott Public Library Board of Trustees Meeting
Wednesday, June 17, 2026
5890 New Hartford St, Wolcott, NY 14590

Attendance
Board Members Present: Katelyn Interlichia, President - Steve Monroe, Vice President - Starr Teeter, Jennifer Kerr, Secretary - Bobby-Jo Mendenhall**,** Director - Dottie Patt
Excused - Bookkeeper - Krista Sheldon

I. **Call to Order**
June meeting called to order by Steve Monroe at 6:30pm.

II. **Approval of the Minutes**
Motion made by Starr Teeter to approve the May library minutes. Steve Monroe seconded the motion. Unanimously approved by all board members.

III. **Treasurer's Report:**
All of the board members looked over the *May* Treasurer's Report.
Motion made by Starr Teeter to approve the expenditures. Bobby-Jo Mendenhall seconded the motion. Unanimously approved by all board members.

IV. **Circulation Reports:**
Reports reviewed for *May* showed 935 total circulation of books, 122 for e-books, 195 e-audio, 71 e-magazines. Total online checkouts were 388.

V. **Library Director Report:**
New Landscaping Estimate - Dottie contacted *Dave's Lawn Service & Snow Plowing* from Lyons. They submitted a quote for $1400.00 for a one time service. She will place an ad in the paper to see if we can get more quotes. Katelyn will post on the Facebook page.

Strawberry Festival - Good feedback for the festival table and there was a lot of positive talk about the baskets. The visibility was great and the weather was nice. The public attendance was really good.

Side Door Repair Repair - We are waiting on an estimate still. We will place an ad in the paper for repair quotes, along with online for estimates.
Wolcott Library Website Administrator - Dottie contacted other libraries and some use staff members and some sourced to a company. Still looking to get in contact with a potential service provider.

New Staff - Missy Young is working out well. She was a previous employee who has returned to working at the library.

Batt siting - There was a bat spotted downstairs. It was removed but did not survive. Dottie will contact the gentlemen who did the removal previously to see if anything needs to be done.

Employee - An employee resigned. Dottie will place an ad in the paper.

Corning Glass Museum/Library Passes - The annual cost comes with 4 separate adult passes. 1 adult per pass to enter. $300 annually for the 4 passes. 17 and under admitted free.
Motion made by Bobby Jo Mendenhall to purchase the Corning Museum of Glass annual passes. Jennifer Kerr seconded the motion. Unanimously approved by all board members.

Patron Incident - A patron tripped outside the entrance. We discussed possibly painting the area for higher visibility. It was also mentioned that we may be able to flatten out the edge with Asphalt filler. We will revisit the possibilities.

Board Member Resignation - Starr Teeter submitted her resignation for the Wolcott Library Board but will stay actively supporting the library with Facebook if needed.
Starr Teeter will be removed from all the Wolcott Public Library Bank Accounts at the Lyons National Bank effective immediately, June 17th, 2026.

Vice President Position - Jennifer Kerr agreed to accept the Vice President role on the Wolcott Public Library Board.
Motion made by Bobby-Jo Mendenhall to nominate Jennifer Kerr as the new Vice President of the Wolcott Public Library Board. Steve Monroe seconded the motion. Unanimously approved by all board members. Jennifer Kerr will be added to the Wolcott Public Library Bank Accounts at the Lyons National Bank effective immediately.

VI. **Committee Reports:** There were no committee reports.

VII. **Old Business:** There was no old business.

VIII. **New Business:** There was no new business

IX. **Other:**
June Book Club will be held on Monday, June 29th at 6pm at the Wolcott Library.

X. **Motion to Adjourn** meeting at 7:13pm by Steve Monroe. Bobby-Jo Mendenhall seconded the motion. Unanimously approved by all the board members.

Next meeting will be held at Wolcott Public Library on Wednesday July 15, 2026 at 6:30pm.

Respectfully Submitted,
Bobby-Jo Mendenhall
Wolcott Public Library Board Secretary