OWWL Library System

Wolcott Public Library Board of Trustees Meeting
Wednesday, May 20, 2026
5890 New Hartford St, Wolcott, NY 14590

Attendance
Board Members Present: Katelyn Interlichia, President - Steve Monroe, Vice President - Starr Teeter, Secretary - Bobby-Jo Mendenhall**,** Director - Dottie Patt
Excused - Jennifer Kerr, Bookkeeper - Krista Sheldon

I. **Call to Order**
May meeting called to order by Steve Monroe at 6:35pm.

II. **Approval of the Minutes**
Motion made by Starr Teeter to approve the March library minutes with suggested changes and Kaitlyn Interlichia seconded the motion. Unanimously approved by all board members.

III. **Treasurer's Report:**
All of the board members looked over the *April* Treasurer's Report.
Motion made by Steve Monroe to approve the expenditures and Starr Teeter seconded the motion. Unanimously approved by all board members.

IV. **Circulation Reports:**
Reports reviewed for *April* showed 1275 total circulation of books, 108 for e-books, 165 e-audio, 122 e-magazines. Total online checkouts were 395.

V. **Library Director Report:**
Board Approval for Wolcott Library NYS Annual 2025- Steve Monroe made a motion to approve the annual report and Starr Tetter second. Unanimously approved by all board members.

Revised Library Member List- Dottie handed out an updated list. We all reviewed and it looked correct.

Strawberry Festival Update- June 13th rain or shine set up at 8am. 10am start and 5pm closing. Parade and 5k will also be taking place that day. BobbyJo will send out an email to coordinate times for members to volunteer. Starr will put together a youth and BobbyJo will collaborate with Jen for an adult basket. Kaitlyn will donate the Kindle for

the raffle through her business. The library will reimburse the cost of the baskets. BobbyJo will bring an EZ-Up in case there is rain/sun so we have shade.

Side Door Repair Update- We investigated different avenues and are waiting on estimates. Approximate costs are going to be over $1500.00 or more for replacement and repair.

Wolcott Library Website Administrator- Dottie contacted other libraries and some use staff members and some sourced to a company. Starr will reach out to a person of interest.

Landscaping Upkeep Update- Our landscaping company is no longer offering services. Dottie is going to call the Lyons bank to collaborate on a new vendor.

May Blood Drive at the Wolcott Library- The last one was not so well maintained. Tables and chairs were left up and the door was open. The American Red Cross came to the library and Dottie discussed the expectations and procedures. They wrote up specifics for them to follow for future events.

Possible Assemblyman Manktelow Funding- Dottie spoke to him and because he is retiring, he asked for any services or funds we could use. She suggested computer chair replacements. He said he would get back to her.

Certificates of Deposit- The CDs are coming due to renew.
Motion made by Steve Monroe to approve the renewals of the CDs and Katelyn Interlichia seconded the motion. Unanimously approved by all board members.

VI. Committee Reports: There were no committee reports.

VII. Old Business: There was no old business.

VIII. New Business: There was no new business

IX. Other:
Book Club- The next Book Club Meeting is Monday June 1st, at 6:00pm at the Wolcott Library.

X. Motion to Adjourn meeting at pm by Steve Monroe and Bobby-Jo Mendenhall seconded the motion. Unanimously approved by all the board members.

Next meeting will be held at Wolcott Public Library on Wednesday June 17, 2026 at :30pm.

Respectfully Submitted,
Bobby-Jo Mendenhall
Wolcott Library Board Secretary