



Wolcott Public Library Board of Trustees Meeting

Wednesday, September 18, 2025

5890 New Hartford St, Wolcott, NY 14590

Attendance

Board Members Present: Katelyn Interlichia, Starr Teeter, President- Steve Monroe, Vice President-Terry VanFleet, Secretary- Bobby-Jo Mendenhall, and Director- Dottie Patt

Excused- Jennifer Kerr and Bookkeeper- Krista Sheldon

I. Call to Order

August meeting called to order by Steve Monroe at 6:25pm.

II. Approval of the Minutes

Motion made by Starr Teeter to approve the *August 2025* minutes and Katelyn Interlichia seconded the motion. Unanimously approved by all board members per discussed amendments.

III. Treasurer's Report:

All of the board members looked over the *August* Treasurer's Report.

Motion made by Terry VanFleet to approve the expenditures and Starr Teeter seconded the motion. Unanimously approved by all board members.

IV. Circulation Reports:

Reports reviewed for *August* showed 1444 for total circulation of books, 111 for e-books, 148 e-audio, 41 e-magazines. Total online checkouts were 300.

V. Library Director Report:

Operations Policy - Operations policy was reviewed.

Motion made by Terry VanFleet made a motion to change the operations policy as agreed. Starr Teeter seconded the motion. Unanimously approved by all board members.

Library Card Sign up Month- Article placed in the paper. We feel the exposure was good.

The Great Give Back- Diapers are being collected at the library. Donations are good. Dottie Patt publicized it and Starr Teeter placed it on the Wolcott Library Facebook page.

Snow Removal- Chris Henner submitted a bid for the 2025-2026 winter season. Dottie will place an advertisement in the local paper for more public bids.

Minimum Standards Compliance Resolution- We discussed the fourteen points. Steve Monroe **moves** that the Wolcott Public Library Board of Trustees affirms that the library is in full compliance with the New York State Minimum Standards for Public and Association Libraries as outlined in Commissioner's Regulation §90.2, and further directs Dottie Patt to email the Executive Director of the OWWL Library System a link to the board meeting minutes once they are posted to the library's website, within two weeks of the meeting, in accordance with the New York State Open Meetings Law. Katelyn Interlichia seconds, and the motion passes unanimously.

Five Year Planning Progress- Meeting held on September 9, 2025. We viewed a rough draft of the updated Long Range Plan. Members discussed viewing other libraries' plans to see if we may want to add or change details. The next meeting will be held on October 7th, 2025 at 5pm at the Wolcott Public Library.

VI. Committee Reports: There were no committee reports.

VII. Old Business: There was no old business.

VIII. New Business: There was no new business

IX. Other:

Book Club- Bobby-Jo Mendenhall and Kursty Mendenhall attended the September book club meeting. We decided to read "The Surrogate Mother" by Freida McFadden for the September read. We shared the information.

X. Motion to Adjourn meeting at 7:04 by Steve Monroe and Bobby-Jo Mendenhall seconded the motion. Unanimously approved by all the board members.

Next meeting will be held at Wolcott Public Library on Wednesday October 22, 2025 at 6:30pm.

Respectfully Submitted,
Bobby-Jo Mendenhall
Wolcott Library Board Secretary