



Wolcott Public Library Board of Trustees Meeting

Wednesday, October 22, 2025

5890 New Hartford St, Wolcott, NY 14590

Attendance

Board Members Present: Starr Teeter, Bookkeeper- Krista Sheldon, President- Steve Monroe, Vice President-Terry VanFleet, Secretary- Bobby-Jo Mendenhall, and Director- Dottie Patt

Excused- Katelyn Interlichia, Jennifer Kerr

I. Call to Order

September meeting called to order by Steve Monroe at 6:24 pm.

II. Approval of the Minutes

Motion made by Terry VanFeet to approve the *September 2025* minutes and Steve Monroe seconded the motion. Unanimously approved by all board members.

III. Treasurer's Report:

All of the board members looked over the *September* Treasurer's Report.

Motion made by Bobby-Jo Mendenhall to approve the expenditures and Starr Teeter seconded the motion. Unanimously approved by all board members.

We discussed the annual budget and upcoming wage increases.

IV. Circulation Reports:

Reports reviewed for *September* showed 1280 for total circulation of books, 106 for e-books, 179 e-audio, 53 e-magazines. Total online checkouts were 338.

V. Library Director Report:

Library Annual Proposition Proposal for 2026 - Passed

Snow Removal Advertisement- We placed an ad in the shopper with only one response from Chris Henner. The ad will continue and we will vote next month on the service provider.

Landscaping & Final Fall Cleanup- Christy Finch will winterize the landscaping.

The Great Give Back Promotion- Diapers were being collected at the library. Donations delivered.

.Library Railing Repair- Library post was damaged and repaired appropriately.

Safety Concern- We discussed purchasing signs for the rear parking lot to address safety concerns.

Parking Spaces-

Motion made by Bobby-Jo Mendenhall to purchase and install employee parking signs into the parking lot near the South door for ease of parking and safety of employees. Starr Teeter seconded the motion. Unanimously approved by all board members.

Long Range Planning Progress- Meeting held on October 7, 2025. Final draft created and BobbyJo Mendenhall will email it to Ron Kirsop for review.

Policy Updates-

Motion made by Bobby-Jo Mendenhall to amend and revise/approve the Response Policy, Disaster Plan, Whistle Blower, Tobacco Use and Operations Policy wording to OWWL suggested standards. Starr Teeter seconded the motion. Unanimously approved by all board members.

VI. Committee Reports: There were no committee reports.

VII. Old Business: There was no old business.

VIII. New Business: There was no new business

IX. Other:

Book Club- Bobby-Jo Mendenhall, Starr Teeter, Izzy Teeter and Kursty Mendenhall attended the September book club meeting. We decided to read "Frankenstein" by Mary Shelley for the October read. We shared the information. Next Book club meeting October 27th at 6:30pm.

X. Motion to Adjourn meeting at 7:21pm by Steve Monroe and Bobby-Jo Mendenhall seconded the motion. Unanimously approved by all the board members.

Next meeting will be held at Wolcott Public Library on Wednesday November 19, 2025 at 6:30pm.

Respectfully Submitted,
Bobby-Jo Mendenhall
Wolcott Library Board Secretary