



## **Wolcott Public Library Board of Trustees Meeting**

Wednesday, April 16, 2025

5890 New Hartford St, Wolcott, NY 14590

### **Attendance**

**Board Members Present:** Jennifer Kerr, Star Teeter, President- Steve Monroe,  
Vice President -Terry VanFleet, Secretary- Bobby-Jo Mendenhall, Director- Dottie Patt,  
Bookkeeper- Krista Sheldon  
**Excused:** Deborah Lewis  
**Special Guest:** Katelyn Interlicia

#### **I. Call to Order**

April meeting called to order by Steve Monroe at 6:27pm

#### **II. Approval of the Minutes**

**Motion** made by Terry VanFleet to approve the March 2025 minutes and Starr Teeter seconded the motion. Unanimously approved by all board members.

#### **III. Treasurer's Report:**

All of the board members looked over the March Treasurer's Report. Discussion on the differences in budgeted and actual costs so far this year. The board discussed the maturing CDs this month and next month. We are going to cash one and let the others mature for another 6 months.

**Motion** was made by Jennifer Kerr to approve the expenditures in the Treasurer's Report and Steve Monroe seconded the motion. Unanimously approved by all board members.

#### **IV. Circulation Reports:**

Reports reviewed for March showed 1466 for total circulation of books, 94 for e-books, 152 e-audio, 31 e-magazines. Total online checkouts were 277.

#### **V. Library Director Report:**

##### New Bookkeeper Laptop

Dottie Patt ordered the new laptop for the Bookkeeper.

##### Free Tax Preparation Program

Tax preparation has concluded for this year and was well attended by the public.

##### AARP Driver Safety Course

This usually has great attendance. Will be posted in the paper in near future.

Institute of Museum and Library Services (IMLS) Funding

Dottie presented the IMLS description and how it impacts libraries in New York State for the board to review.

Tummonds Fund Grant Disbursement Approval

Wolcott Library is able to receive a grant to use towards the online copies of books. The amount is \$2158.61 for the board to approve being spent on these items.

**Motion** by Steve Monroe to contribute \$2158.61 to the OWWL Library System Overdrive T-Fund. Star Teeter seconded the motion. Unanimously approved by all board members.

Long Range Planning Committee

Dottie suggested that we create a committee to work together on the Long Range Plan. Jennifer Kerr, Terry VanFleet, Steve Monroe, Star Teeter, Dottie Patt and Bobby-Jo Mendenhall will be on the new Strategic Planning Committee.

**VI. Committee Reports:** There were no committee reports.

**VII. Old Business:** There was no old business.

**VIII. New Business:**

Katelyn Interlicia is our special guest at the April meeting.

**Motion** made by Steve Monroe to accept Katelyn Interlicia as a new Wolcott Library Board member and Star Teeter seconded the motion. Unanimously approved by all the board members.

**IX. Other:** No other business.

**X. Motion to Adjourn** meeting by Steve Monroe and Second by Bobby-Jo Mendenhall at 7:33pm. Unanimously approved by all the board members.

**Next meeting** will be held at Wolcott Public Library on Wednesday May 21, 2025 at 6:30pm.

Respectfully Submitted,  
Bobby-Jo Mendenhall  
Wolcott Library Board Secretary