

**Wolcott Public Library
Board of Trustees Meeting
March 19, 2025**

Board Members Present: Jennifer Kerr, President- Steve Monroe, V.President- Terry VanFleet, Secretary- BobbyJo Mendenhall, Director- Dottie Patt, Bookkeeper- Krista Sheldon, Previous Bookkeeper- Kristyl Spaulding
Special Guest - Star Teeter

Call to Order: March meeting called to order by Steve Monroe at 6:26pm

Meeting Minutes Approval: Terry VanFleet made a motion to approve the February 2025 minutes and Jennifer Kerr 2nd the motion. Unanimously approved by all board members.

Treasurer's Report: All of the board members looked over the report. Kristyl brought the previous month's invoices for review.

Motion was made by BobbyJo to approve the Treasurer's Report and disbursements and Steve 2nd the motion. Unanimously approved by all board members.

Circulation Reports: Reports reviewed for the month February 2025 showed 1352 for total circulation of books, 88 for e-books, 122 e-audio, 39 e-magazines. Total online checkouts were 249.

Library Director Report:

1. Bat Removal Project Completed- Dale Gomba was highered for the bat removal and checked it out.
2. New Bookkeeper- Krista Sheldon was welcomed at our March meeting.
3. Facebook & Shopper Ad for new Board members- Dottie placed an ad for new board members and Star Tetters responded.
4. Possible Grant money from Assemblyman Manktelow- Assemblymen may offer extra money for Libraries to put towards different items that could qualify. Dottie suggested using any money we may receive towards the newer computers we need to purchase.
5. Appeal for magazines for magazine swap- Dottie has not started the swap yet. There would be a rack that you could grab a magazine and replace them if they have them.
6. Sexual Harassment Prevention Training- Dottie reminded all board members that this is a requirement and responsibility that needs to be done.

7. Wolcott Library Board Directory List- Updated list handed out to the members at the meeting.

Committee Reports: There were no committee reports.

New Business- As of 3/19/25 Steven W. Monroe and Terry VanFleet are authorized signers on all LNB accounts. Robert Reed is to be removed from all LNB accounts. Krista Sheldon needs to be given online access as of 3/19/25, to all LNB accounts held by the Wolcott Public Library. Kristyl Spaulding will be removed from all LNB accounts held by the Wolcott Public Library effect 3/30/25.

BobbyJo made a motion to accept all the signature changes on the LNB Bank Accounts. Jennifer Kerr 2nd the motion. Unanimously approved by all board members.

Old Business: none

Other: Star Teeter joined our March Library Board meeting. Steve made a motion to add Star Teeter as new Wolcott Library Board member. Terry 2nd the motion. Unanimously approved by all board members.

Next Board of Trustees meeting will be held on Wednesday, April 16th at 6:30 p.m.

Meeting adjourned by Steve Monroe at 7:14pm

Respectfully Submitted,
Bobby-Jo Mendenhall
Wolcott Library Board Secretary