

**Wolcott Public Library
Board of Trustees Meeting
June 19, 2024**

Board Members Present: Bob Reed, Terry Van Fleet, Steve Monroe, Bobby-Jo Mendenhall, Deb Lewis, Ginny Keenan, Director- Dottie Patt

Excused: Bookkeeper-Kristl Spalding

Call to order – The meeting was called to order at 6:31 pm by President Bob Reed.

Minutes of the last meeting – Minutes of the May meeting were reviewed. A motion was made by Terry and seconded by Deb to approve the minutes. Motion unanimously approved.

Treasurer's Report - The financial reports were reviewed. Motion made by Bobby-Jo and seconded by Deb to approve the expenditures report. Motion unanimously approved.

Circulation reports – Reports reviewed for May showed 1521 for total circulation of books, 270 for ebooks, e-audio, e-magazines. Bob offered to talk to the Superintendent of schools about having some of the grades come to the library as a school visit to maybe improve circulation.

Library Director Report:

Wolcott Library Strategic Plan – The library's strategic plan expires in 2024. It needs to be updated every 5 years. Dottie said OWWL will have a strategic plan program online in January 2025. Bobby-Jo made a motion to update the library strategic plan in 2025. Seconded by Terry. Motion unanimously approved.

Summer Reading Plan progress - Dottie reported she has been working on programs and has had a difficult time with people not wanting to come from Rochester to Wolcott to do programs like calligraphy. Bob suggested putting request on Wolcott Facebook page to ask what the library can do that the community would like.

Carpet Cleaning – Dottie said this has been done upstairs and down. The carpets are very clean now.

New Air Conditioning Install and Inspection – Dottie reported the company has completed this.

Wolcott Rotary Request – The Rotary Club would like to have a little refrigerator at the library for their meetings downstairs. The Board okayed it.

Handout for new patrons – Dottie distributed a bookmark that has all the information about the library. The staff will give it out when patrons sign up for a library card.

Passes to Rochester Museum and Science Center – The library can get passes that patrons can check out to visit the Rochester Museum and Science Center as well as other places. The passes for two can be reused by patrons. The cost is \$120 per year for unlimited use by patrons. Bobby-Jo made motion to purchase the passes and it was seconded by Deb. Motion unanimously approved.

Old Business –

Book Club – tabled at this time.

Great Library Sort Out – Dottie is still working on this. Terry checked on a few used book stores and other sources where these old books might be sold and will continue working on this.

Blinds in library – Steve & Dottie will go and get them and then install them.

Toys & Games – Dottie bought magnet tiles for children to play with and just needs to get a container to put them in. The tiles will then be put out in the children's area.

Front Porch Camera - – No further action at this time.

Landscaping – Dottie contacted four places and had two estimates submitted. These were reviewed. Finch's does the bank and would maintain it once it was done. Motion to accept Finch's bid by Bobby-Jo and seconded by Steve. Motion unanimously approved.

New Business –

Program suggestion - Deb suggested a speaker from Seneca Falls about Women's Right. Dottie will look into a speaker from them and also a speaker she heard about that gives talks on the history of the Erie Canal.

Date of next meeting – The July meeting will be canceled and the next Board of Trustees meeting will be held on Wednesday, August 21, 2024, at 6:30 p.m.

The meeting was adjourned by President Bob Reed at 7:16 pm.

Respectfully submitted,
Ginny Keenan, Board Secretary