

**Wolcott Public Library
Board of Trustees Meeting
January 17, 2024**

Board Members Present: Bob Reed, Terry Van Fleet, Steve Monroe, Bobby-Jo Mendenhall, Deb Lewis, Ginny Keenan, Director- Dottie Patt, Bookkeeper-Kristl Spalding

Call to order – The meeting was called to order at 6:25 pm by President Bob Reed.

Minutes of the last meeting – Minutes of the December meeting were reviewed. A motion was made by Deb and seconded by Bobby-Jo to approve the minutes. Motion unanimously approved.

Treasurer's Report – The financial report for the year was reviewed. Kristl reported, overall, the library was a little under budget for the year so in pretty good shape. Bobby-Jo made a motion to approve the expenditures report and it was seconded by Steve. Motion unanimously approved.

Circulation reports – Reports reviewed for December. Circulation In December was 1280 compared to 1325 in November and 319 compared to 337 for e-books/e-audio/e-magazine.

Library Director Report:

New clerk – The ad for the new clerk will be going in this week and it will be posted on Facebook.

Eclipse/Closing? – Some libraries are closing for the eclipse on Monday, April 8, 2024. After discussion, the Wolcott Public Library agreed to stay open.

Brian Manktelow Visit – Representative Manktelow stopped in to visit the library recently. Dottie said it was a good visit and he is always supportive of the library.

Board meeting schedule for 2024 – The schedule of meetings on the third Wednesday of every month was distributed.

Credit Card/Lyons National Bank – Dottie went to the Lyons Bank and discussed getting a business credit card with them. The representative she spoke with said that they would get back to her with information. Dottie has not heard from them and it has been a month. Bob will follow-up with the Lyons Bank.

Summer Reading Program – Dottie discussed the attendance at the Summer Reading programs has been low the past couple of years. She is proposing doing something different this year such as crafts. The Board members suggested asking the Red Creek Library if they would like to do something together. The Rose Library was also suggested but they tend to plan things later rather than now.

2024 Tummonds Fund Grant Money – The grant money to the library through OWWL was discussed by the Board members. It was decided to give the money to OWWL to use for the purchase of e-books.

Old Business –

Video and Game Borrowing Policy – Dottie distributed copies of the policy. Now that the library will be fine free, the policy needs to be updated. Terry made a motion and it was seconded by Deb to approve the policy. Motion unanimously approved.

New Business – Upcoming Trustee training available by OWWL:

FY 2025 State Aid for Library Construction Infor Session, Tuesday, January 30, 2024, at 4:00pm

Roles and Responsibilities for New Trustees, Monday, February 12, 2024, at 5:00pm

Other – None at this time.

Date of next meeting – **The next Board of Trustees meeting will be held on Wednesday, February 21, 2024, at 6:30 p.m.**

The meeting was adjourned by President Bob Reed at 6:54 pm.

Respectfully submitted,
Ginny Keenan, Board Secretary