

**Wolcott Public Library
Board of Trustees Meeting
October 18, 2023**

Board Members Present: Bob Reed, Terry Van Fleet, Steve Monroe, Bobby-Jo Mendenhall, Deb Lewis, Ginny Keenan, Director- Dottie Patt

Excused: Bookkeeper-Kristl Spalding

Call to order – The meeting was called to order at 6:30 pm by President Bob Reed.

Minutes of the last meeting – Minutes of the September meeting were reviewed. A motion was made Deb and seconded by Ginny to approve the minutes. Motion carried.

Treasurer's Report – The financial reports for September were reviewed. Bobby-Jo made a motion to approve the reports and it was seconded by Deb. Motion carried.

Circulation reports – Reports reviewed for September. Circulation remains about the same with total circulation at 1374.

Library Director Report:

Staff workshop at OWWL – Two library staff will attend an OWWL workshop on Friday, October 27, 2023, so the library will be closed that day.

Lantek Communications Wiring Grant – The upgrade of the library wiring through an OWWL joint project is progressing and they will be coming October 31st to do the upgrade.

Vacuum Cleaner Recommendations – Dottie and Steve did research on new vacuum cleaners for the library. Steve reported on the two recommendations put forth to the Board and suggested buying one vacuum cleaner first to see how it performs before buying a second one for downstairs. The Board approved the purchase of the new vacuum cleaner.

New toilet for staff bathroom – Steve reported he can only find the standard height toilet. The current toilet is lower than the standard height. The Board approved the purchase and installation of the new toilet.

Story Hour – Dottie reported the library is getting a few people coming to Story Hour weekly. They will continue it and hope more will come in the future.

Air conditioning Unit – A quote from Nodine was reviewed. Bobby-Jo made a motion and Bob seconded it to approve having the new air conditioner unit installed in the spring. Motion carried.

Proposition Amount - The Board would like to ask for a cost-of-living increase of \$3,000 this year. Motion approved.

Snow Plowing Bid – Dottie reported she received three snow plowing bids after putting it in the paper. These were reviewed and Terry made a motion to approve the snow plowing bid by Chris Henner again this year. Motion seconded by Deb. Motion carried.

Old Business – Items discussed above.

New Business –

OWWL2Go annual fee for 2024 – The Board reviewed the OWWL2Go fee for 2024 which is used by patrons to borrow ebooks, audiobooks, magazines and more through the OWWL OverDrive library. The Board approved the fee from \$1583 to \$1630 for this service for 2024.

Other – None at this time.

Date of next meeting – **The next Board of Trustees meeting will be held on Wednesday, November 15, 2023, at 6:30 p.m.**

The meeting was adjourned by President Bob Reed at 7:03 pm.

Respectfully submitted,
Ginny Keenan, Board Secretary