

**Wolcott Public Library
Board of Trustees Meeting
June 21, 2023**

Board Members Present: Bob Reed, Terry Van Fleet, Steve Monroe, Bobby-Jo Mendenhall, Deb Lewis, Ginny Keenan, Director- Dottie Patt

Excused: Bookkeeper-Kristl Spalding

Call to order – The meeting was called to order at 6:33pm by President Bob Reed.

Minutes of the last meeting – Minutes of the May meeting were reviewed. A motion was made Deb and seconded by Bobby-Jo to approve the minutes. Motion carried.

Treasurer’s Report – The financial reports for April and May were reviewed. A motion was made Bobby-Jo and seconded by Bob to approve the library financial reports. Motion carried.

Circulation report – The May circulation reports to be reviewed at the next meeting.

Committee Reports – Policies committee: Dottie provided a copy of a Building Use Policy, to be considered. This policy is from another library and would be useful for her to have for groups using the library. Some changes were recommended by the Board members. Dottie to make the changes. Motion made by Deb and seconded by Bobby-Jo to approve the policy with the changes. Motion carried.

Open Meeting Policy – Revised Open Meeting policy reviewed by the Board. Changes recommended. Policy revisions to be made by Dottie and brought back to the next meeting.

Library Director Report:

Strawberry Fest- Dottie reported the library had a table at the Wolcott Strawberry festival with the Rose Library on June 17th. The festival had great attendance and many people stopped by the library’s table to pick up flyers about the Summer Reading program, the SNAP-Ed Nutrition program, free bookmarks and pens. Thanks to Steve for bringing the tables and chairs from the library to the festival. Deb and Ginny helped Dottie at the table and Terry and Bob stopped by to also offer assistance. Pictures were taken and the favorite one at the library table is included.



SNAP-Ed Program – The library began hosting a free weekly Fruit & Vegetable Prescription program through SNAP-Ed NY as of June 19th. Attendees learn tips for eating healthy while saving time and money. Attendees will get \$15 per class in vouchers to spend on fresh fruits and veggies at local food retailers for up to \$90 if they attend all six programs that will end July 31st.

Wolcott Village Inspection – The new fire alarm system has been updated and the paperwork has been submitted so the library is in compliance with the Wolcott Village regulations.

Assemblyman Manktelow - Assemblyman Brian Manktelow notified Dottie that his office will provide \$1000 for a new laptop for the library.

Old Business

Technology Grant update – Dottie reported she has been working on updating the State Financial System with the library information required for the technology upgrade grant.

Bicycle Rack - Bob reported the Rotary Club offered to reimburse the library for a bicycle rack. Dottie is to go ahead and buy it for the library.

Summer Reading Program – Dottie reminded the Board members the Summer Reading Program will start July 12th at 6:30pm for four Wednesdays, and the Board members are invited to also attend.

New Business

PLA & AT&T Grant – The Public Library Association supported by AT&T offered another round of grants to libraries this year. Ginny applied for the Affordable Connectivity Program Basics Workshop Incentive grant on behalf of the library. The library was notified this week that they were awarded the \$1500 grant to educate the community on how to apply for low cost internet service.

Red Creek Book Vending Machine – Deb mentioned to the Board members the Red Creek Central School District has installed book vending machines that allow Red Creek school children to earn a special token for positive behavior that they can then use to get a free book from the vending machine.

Date of next meeting – **The next Board of Trustees meeting will be held on Wednesday, August 16, 2023, at 6:30 p.m.**

The meeting was adjourned by President Bob Reed at 7:20 pm.

Respectfully submitted,
Ginny Keenan, Board Secretary