

**Wolcott Public Library
Board of Trustees Meeting
January 18, 2023**

Board Members Present: Bob Reed, Steve Monroe, Terry Van Fleet, Bobby-Jo Mendenhall, Deb Lewis, Ginny Keenan, Bookkeeper-Kristl Spalding, Director- Dottie Patt

Call to order – The meeting was called to order at 6:33 pm by President Bob Reed.

Minutes of the last meeting – Minutes of the December meeting were reviewed. A motion was made by Bobby-Jo and seconded by Deb to approve the minutes. Motion carried.

Treasurer's Report – The annual report was shared by Kristl. In good shape overall. Cash analysis reviewed. \$1,000 donation for a computer by Assemblyman Manktelow and December financial reports were reviewed. Everything is in line with the budget. Motion made by Bobby-Jo and seconded by Terry to approve the December 2022 expenditures. Motion carried.

Circulation report – The December circulation reports were reviewed. The total circulation was 1517 and electronic books/audio and/or magazines checked out was 240.

Library Director Report:

NYS Summer Reading Theme 2023 – “All Together Now” – The Summer Reading program will be in July again and Dottie is working on getting programs set up.

Video Conferencing Equipment presentation by Peter Spalding – Presentation including considerations discussed. The Rotary would probably use it as well other group presentations. Peter offered to help get it set up and provide training. Instructions would be needed and a process outlined. The Board approved purchasing the videoconferencing equipment presented and thanked Peter for the work he did researching this for the Board.

Winter Story Hour – Ongoing. Terry has put this on the library website.

Free Tax Preparations for the Elderly Schedule – Free tax preparations will start February 2, 2023 and continue into March.

Jigsaw Puzzles Rotation – All puzzles have been donated and are being rotated.

Weeding of Older Adult Fiction – Dottie is currently weeding these out.

Take Your Child to the Library Campaign – This will be February 4th and Dottie will put something in the paper and on the door.

Old Business

Technology Grant update – The OWWL system technology grant is still proceeding for the wiring upgrade for the library.

Blanket Drive Update – The blanket drive by the library was very successful.

Library Book Club – Dottie reported they are still working on setting up a library book club.

Games at the Library Update – Still working on setting this up as well.

Policy review – Dottie and Deb met today. They have been making a list of ones for our library. One will be regarding book challenges as there has been a recent issue. They are also considering a bulletin board policy and tutoring policy.

New Business

None at this time.

Date of next meeting – The next Board of Trustees meeting will be held on Wednesday, February 15, 2023, at 6:30 p.m.

The meeting was adjourned at 7:12 pm.

Respectfully submitted,
Ginny Keenan, Board Secretary