

**Wolcott Public Library
Board of Trustees Meeting
February 16, 2022**

Board Members Present: Bob Reed, Steve Monroe, Bobby-Jo Mendenhall, Ginny Keenan, Director- Dottie Patt, Terry Van Fleet

Excused: Deb Lewis, Bookkeeper-Kristl Spalding

Call to order – The meeting was called to order at 6:34 pm by President Bob Reed.

Minutes of the last meeting – Minutes of the January meeting were reviewed. Motion made by Bob and seconded by Steve to approve the minutes. Motion carried.

Treasurer's Report – The January financial reports were reviewed and approved.

Circulation report - The circulation reports for January were reviewed. The numbers still continue to be consistent with prior months. The Pioneer Library System has joined with two other library systems so there are more books to download to read.

Library Manager Report:

Mask policy for libraries – Other libraries have now removed the mandate to wear a mask in the library. People are still welcome to wear a mask if they so choose. Motion made by Bobby-Jo to remove the mask mandate and Terry seconded it. Motion approved.

Snow outside the building – Dottie reported snow buildup outside the library is really high. Question raised about whether it should be removed. The Board decided to wait and see if it melts since warmer weather is expected in the next couple of days.

COVID of library staff – Dottie updated the Board that the library is open again after being closed for COVID quarantine after one of the staff and one volunteer was sick with COVID. Everyone is doing well now.

Tax service at the library – Free tax preparation has started at the library again this year and provides a very necessary service to the community.

Old Business

Chromebook & Hot Spot borrowing – Dottie stated she will advertise this new library service. They are now ready to start loading out the Chromebooks and Hot Spots.

New copier – The library has received the new leased copier. Dottie said It is very nice. The staff are learning how to use it. It is very fast and does a lot of functions making it a nice addition for library services.

New Business

Upcoming webinars by PLS – The Pioneer Library System is providing Trustee ongoing education through the following:

- PLS **Trustee Handbook Book Club After Party recording is live on Mid-Hudson's website**
(<https://midhudson.org/trusteebookclub/>)

- PLS Trustee Book Club: Facilities – Feb 22, 2022 at 5:00pm over Zoom

Registration link: https://zoom.us/webinar/register/WN_KacE2TMZTaqrnDldS3_ljQ

PLS presentation, A Board's Guide to Book Challenges in Public Libraries, Thursday, March 10, 2022 at 5:00pm over Zoom

- PLS presentation, Trustee Book Club: Policies & Risk Management, Tuesday, March 29, 2022 at 5:00pm over Zoom
- PLS presentation, Ethics & Conflict of Interest, Tuesday, April 19, 2022, at 5:00pm over Zoom

Registration link: https://zoom.us/webinar/register/WN_KacE2TMZTaqrnDIdS3_ljQ

Date of next meeting – The next **Board of Trustees meeting will be held on Wednesday, March 16, 2022**, at 6:30 p.m.

The meeting was adjourned at 6:53 pm.

Respectfully submitted,
Ginny Keenan, Board Secretary