

**Wolcott Public Library
Board of Trustees Meeting
January 19, 2022**

Board Members Present: Steve Monroe, Bobby-Jo Mendenhall, Deb Lewis, Ginny Keenan, Director- Dottie Patt

Excused: Terry Van Fleet, Bob Reed, Bookkeeper-Kristl Spalding

Call to order – The meeting was called to order at 6:34 pm by Vice President, Steve Monroe.

Minutes of the last meeting – Minutes of the last December meeting were reviewed. Motion made by Deb and seconded by Bobby-Jo to approve the minutes as amended. Motion carried.

Treasurer's Report – The December financial reports were reviewed. Motion made by Deb and seconded by Ginny to approve the reports.

Circulation report - The circulation reports for December were reviewed. The number of users is still very consistent and people continue to use the services.

Library Manager Report:

New copier – Proposal presented by Dottie to lease a new copier. The old copier the library had for 12 years is really failing now. Dottie stated she has always been very happy with the service from the copier company and many patrons come in to use the library copier. Steve made a motion to approve the lease of the new copier. Deb seconded the motion. Motion carried.

OWWL Books by Mail Program – Pioneer Library System has provided a flyer on this new library service. Dottie thinks it will be a great outreach service to people who are unable to access the library in person and will now be able to borrow books by mail. Dottie has put an article in the local paper and has handouts at the desk to promote this new library service.

Old Business

Chromebook & Hot Spot borrowing – Dottie and her staff are working on this and are almost there on starting this new library service. She reported she just has a little more to do and she will put it out there for patrons to start using.

Blood Drive – The library is providing the space to host the Blood Drive locally when they decide on a date. Blood availability is currently at an all time low and donations are greatly needed.

New Business

Upcoming webinars by PLS – The Pioneer Library System is providing Trustee ongoing education through the following:

- PLS **Trustee Handbook Book Club After Party recording is live on Mid-Hudson's website**
(<https://midhudson.org/trusteebookclub/>)

- PLS System Orientation for Trustees – Feb 7, 2022 at 5:00pm over Zoom

- PLS Trustee Book Club: Facilities – Feb 22, 2022 at 5:00pm over Zoom

Registration link: https://zoom.us/webinar/register/WN_KacE2TMZTaqrnDIdS3_ljQ

Date of next meeting – The next **Board of Trustees meeting will be held on Wednesday, February 16, 2022**, at 6:30 p.m.

The meeting was adjourned at 6:54 pm.

Respectfully submitted,
Ginny Keenan, Board Secretary