

**Wolcott Public Library
Board of Trustees Meeting**

March 17, 2021

Board Members Present: Bob Reed, Steve Monroe, Terry Van Fleet, Bobby-Jo Mendenhall, Deb Hodgson, Ginny Keenan, Director- Dottie Patt

Excused: Bookkeeper-Kristl Spalding

Call to order – The meeting was called to order at 6:38 pm by President, Bob Reed.

Approval of Prior Meeting Minutes – The February meeting minutes were reviewed and approved with correction of spelling of Nozzolio.

Treasurer’s Report –The financial report for February was reviewed and approved

Circulation report - The circulation report for February was reviewed and approved.

Library Manager Report:

People Counter – The library has purchased a new people counter and Steve has installed it.

Summer Reading Program – Dottie has filled out the form to have the Summer Reading programs in the Village Park if necessary but hopes to have the program downstairs at the library if they can be held indoors at that time.

Puzzles – Many puzzles have been donated and Dottie plans to have them out for people to do in the library.

Income Tax Service – The Wayne County Action Program has its free tax service ongoing at the library and many people are coming in to have their taxes done.

Old Business

NYS Sexual Harassment Prevention Training -Mandatory yearly requirement. Some of the Board members still need to do the training by watching the video at this website and discussing any questions at the next meeting.

<https://www.youtube.com/watch?v=sL7LwBsV9bM>

Conflict of Interest form – Reminder for Board members to sign and send the form in to Dottie.

New Business

Pandemic Response Plan – The new plan required by NY state was drafted based on the template from the Pioneer Library System. Motion made by Terry and seconded by Ginny to approve the policy. Motion carried.

Other – None.

Date of next meeting – The next **Board of Trustees meeting will be held on Wednesday, April 21, 2021** at 6:30 p.m.

Meeting was adjourned at 6:50 pm.

Respectfully submitted,

Ginny Keenan, Board Secretary